

LOCAL ACCESS FORUM: 3rd DECEMBER 2013

MATTERS ARISING FROM LAST MEETING

PURPOSE OF REPORT

To inform the Local Access Forum about the progress made on actions and issues arising from the Forum meeting held on 27th June 2013.

Agenda Item 1: Matters arising from 6th December 2012

Item	Action / Issue	Action Owner	Outcome
1.1	Investigate options for including landowner's contact numbers, the footpath number and a 24-hour trouble-shooting telephone number on the public rights of way directional 'finger signs'	AF	<p>Suitable stickers displaying the Council's contact telephone number have now been delivered and are ready to be installed.</p> <p>Landowners who have expressed an interest in specific signs for their land have been contacted regarding the type of information they wished to display. Bespoke laminated signs will be supplied by the Council upon request</p>

Agenda Item 2: Members' update

Item	Action / Issue	Action Owner	Outcome
2.1	Place links to Royal Borough of Windsor and Maidenhead parks leaflets onto the forum web pages	AF	Links to the Nature in Parks leaflets has been included in the related links on the public rights of way publications page.
2.2	Liaise with the Royal Borough of Windsor and Maidenhead parks team to see if the parks leaflets and the public rights of way leaflets could be made available on the same page	AF	<p>There is currently a link between the Nature in Parks leaflets and the Public Rights of Way leaflets on the right hand side of the web site pages.</p> <p>An email was sent on 28th June 2013 to the Council's Leisure team and Communications teams to look at improving the links and combining information where possible on the Royal Borough of Windsor and Maidenhead website.</p>

2.3	The forum recommends to the Council that the parks leaflets are updated with text that includes contact details for more information or if a problem is found on the parks	AF	The Nature in parks leaflets currently contain contact information for members of the public.
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Agenda Item 5: Membership update

Item	Action / Issue	Action Owner	Outcome
5.1	All members to contact Andrew Fletcher if they are willing to be part of the Fast Response Team	ALL	Phil Smith has agreed to be part of the LAF Fast Response Team. One additional member representing land management interests is needed to balance the group. If any member is interested please contact Andrew Fletcher.

Agenda Item 6: LAF Annual Report

Item	Action / Issue	Action Owner	Outcome
6.1	The forum approves the text of the annual report for publication	AF / PT	The LAF annual report for 2012-2013 has been published.
6.2	The forum delegates Peter Thorn and Harry Hancock, in conjunction with Andrew Fletcher to complete and submit the Natural England pro-forma on behalf of the forum.	PT / HH / AF	The Natural England pro-forma was completed and sent to Natural England.

Agenda Item 7: Multi-use paths

Item	Action / Issue	Action Owner	Outcome
7.1	Ask the Council's Insurance and Risk team for advice about who would be liable in the event of an accident on a multi-use path.	AF	<p>Email sent to Steve Mappley, Insurance and Risk Manager on 28th June 2013. Reply received on 1st July 2013.</p> <p>The advice received is that the signs and set up for the Multi-use route are fine and provided the surface is suitable there is unlikely to be any liability issue for the Council.</p> <p>A situation where two users of the path were to be involved in an accident would be determined on the facts of each individual case, if there was actually</p>

			<p>a liability distinction; there doesn't have to be a party held legally liable for every accident.</p> <p>The injured party would have to demonstrate, on the balance of probabilities, that the other party acted negligently. They won't be liable for any damage which is "too remote", or was not reasonably foreseeable</p> <p>Even if there is a liability the party to the accident will not be successful in a claim against the other unless they can show that they've suffered loss e.g. loss of income or payment of a medical bill.</p>
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Agenda Item 8: Information about public rights of way

Item	Action / Issue	Action Owner	Outcome
8.1	<p>The forum recommended that investigations begin towards improving the provision of information about public rights of way on the Royal Borough of Windsor and Maidenhead website.</p> <p>Andrew Fletcher to liaise with Julie Mason towards coming up with basic template.</p>	AF / JM	<p>Some initial movements have begun to improve the public rights of way information on the Maps Online service. The entire RBWM website is currently in the process of being reviewed and revamped, after this has completed more work can be undertaken to enhance the information provision for public rights of way.</p>

Agenda Item 9: Conference feedback

Item	Action / Issue	Action Owner	Outcome
9.1	<p>Make contact with the local Health and Wellbeing Board and investigate whether a member of the LAF could join as a representative.</p>	AF	<p>The Council's Health and Wellbeing Board is next due to meet on the 12th December 2013 and the terms of reference are attached as Appendix 1 to this report.</p> <p>The terms of reference</p>

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			allow the board to include other representation from partners and stakeholders to be co-opted into temporary or permanent membership to help address the identified strategic priorities.
9.2	Upload SE LAF conference documents to the LAF groupspaces forum and email the link to all members	AF	The materials from the SE LAF conference were added to the Group Spaces site on 1 st July 2013.